

HE Greenwich UNISON Branch Plan: 2018

Ongoing

What?	Who?	Resources needed?	Outcomes
Attend NEWI events at the university	Local reps/workplace contacts (WPCs)	Freebies inc. bags, membership forms, pull-up stand, tablecloth	Recruiting members from new starters
Organise workplace meetings	Convenors with help from local reps/contacts	Meeting places, membership lists	Communication with members in workplaces, organising recruitment activity and getting ideas for campaigns, recruiting more reps
Identify and recruit reps across employers - Particular shortage in UoG Greenwich campus plus all small employers	All	Support from Region required	More activists, better able to help members with case work and organise effectively.
Get all stewards, H&S reps and branch officers trained	Branch committee/H&S reps/stewards	Time to attend training, travel expenses, course fees if applicable	Better-trained officers and reps able to represent and organise more effectively
Encourage workplace contacts to attend Lost in Unison training	All workplace contacts	Time to attend training, travel expenses	Better understanding of how the union works and how to help in workplaces

Spring

What?	Who?	Resources needed?	Outcomes	Done?
Get regular starters and leavers lists from main employers	Stuart (UoG), Edith (TL)	HR contacts and agreement to provide lists in a timely fashion	Recruiting members from new starters; updating membership records where members have moved on	
Find out about the race protocol and share info with stewards	Edith	Research time, information from UNISON etc	Ensuring members with race-related cases are correctly and efficiently represented.	
USS campaign at Trinity Laban	Edith & all TL members	SurveyMonkey from Region, flyers, possibly regional hardship fund	Saving our pensions (hopefully) plus increased membership and more active membership	
Support UoG members affected by restructures and VS scheme	All UoG stewards with support from other branch officers	Support and advice from Region, membership lists, meeting facilities	Saving jobs, increased membership, more active membership and ensuring members get the best possible outcome.	

Summer

What?	Who?	Resources needed?	Outcomes	Done?
Pay campaign	All	Information, materials, meeting rooms	High engagement in topic – higher response rate to consultation	
Joint away day with UEL and Goldsmiths	Branch committee (to organise), plus stewards and WPCs	Venue, funds for catering, ideas for content (survey stewards/wpcs – SurveyMonkey), regional staff to deliver training	Better-trained reps etc. Forge links with other branches so we can support each other.	
Create/update maps of main employers. Current status: Trinity Laban - fairly complete and up-to-date, maintain UoG - Avery Hill has one which needs updating. Do maps for Greenwich (split by building or site?) and Medway	Convenors for each campus (getting help from others)	WARMS access, staff lists, building maps etc	Ability to target recruitment etc	
Analyse makeup of members - Use WARMS to understand membership makeup where data is available (e.g. gender, race, disability, LGBT)	Ben with assistance from Edith	WARMS access	Identify equalities issues for branch to work on	

Autumn – to be developed later in year

What?	Who?	Resources needed?	Outcomes	Done?